

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Thursday, January 17, 2013

239 Causeway Street - 4th floor, Room 417A

Boston, MA 02114

MINUTES

Board Members Nancy Lordan, NHA, Chair
Present: David Becker, NHA, Vice-Chair
Roxanne Webster, RN, RN Member, Secretary
Mary McKenna, EOE
Sherman Lohnes, DPH (left at 10:25 a.m.)
James Divver, NHA, Member

Board Members Janet Cutter, RN, MassHealth
Not Present: Michael Baldassarre, NHA, Member
William Graves, NHA, Member

Staff Present: Sally Graham, Executive Director
Joelle Stein, Board Counsel, OGC, DPH
Anson Chu, Administrative Assistant

I. Call to Order
Ms. Lordan, Chair, called the meeting to order at 10:03 a.m.

II. Approval of Agenda
The Board Meeting Agenda was reviewed. Ms. McKenna made a motion to remove Item IV, Adjudicatory Session (closed session), as it was covered in Item III, Approval of Minutes, and to approve the Agenda as amended; Ms. Webster seconded the motion. The motion passed unanimously.

Document: Agenda for January 17, 2013 Board Meeting

III. Approval of Minutes
A. Minutes of the Regularly Scheduled Board Meeting: December 20, 2012
The Minutes of the December 20, 2012 Regularly Scheduled Board Meeting were reviewed. Mr. Divver made a motion to approve the Minutes as presented; Ms. McKenna seconded the motion. The motion passed with Ms. Lordan, Mr. Becker, Ms. Webster, Ms. McKenna, and Mr. Divver voting in favor. Mr. Lohnes did not vote as he was not present at the December Board Meeting.

B. Minutes of the Adjudicatory Session: December 20, 2012

The Minutes of the December 20, 2012 Adjudicatory Session were reviewed. Ms. McKenna made a motion to approve the Minutes as presented; Ms. Webster seconded the motion. The motion passed with Ms. Lordan, Mr. Becker, Ms. Webster, Ms. McKenna, and Mr. Divver voting in favor. Mr. Lohnes did not vote as he was not present at the December Board Meeting.

Documents: Minutes of December 20, 2012 Regularly Scheduled Board Meeting
Minutes of December 20, 2012 Adjudicatory Session

IV. Adjudicatory Session (closed session)

None.

V. M.G.L. c. 112, § 65C Session (closed session)

None.

VI. Administrator in Training

A. Request for Administrator in Training Approval

1. Wilbur, Lori

Facility: Peabody Glen Healthcare Center, Peabody

Preceptor: Peter Murfitt, NH2439

Approve

B. Request for Administrator in Training Credit

Ms. Webster made the following recommendations:

1. Scott, Mara

Facility: Wingate of Hampden, Hampden

Preceptor: Kevin LeClaire, NH5096

Approve

No Credit

2. Fiore, Samantha

Facility: Springside Rehab & Skilled Care Center, Pittsfield

Preceptor: Patrick Sheehan, NH2689

Approve

2-Week Credit

C. Request for Administrator in Training Change of Preceptor

None.

D. Administrator in Training Mid-Point Review

Mr. Becker made the following recommendations:

1. Waterman, Chad

Facility: Park Place Rehab & Skilled Care Center, Hyde Park

Preceptor: Jason Preuss, NH5109

Approve

2. Strogoff, Joel

Facility: Beaumont Rehabilitation and Skilled Nursing Center,
Worcester

Preceptor: Edmund Taglieri, NH3246

Approve

3. Costa, Jessica
Facility: Genesis Healthcare@ Sarah S. Brayton Nursing Home,
Fall River
Preceptor: Jeffrey Govoni, NH3256 Approve

4. Joyce, Katie
Facility: Shrewsbury Nursing & Rehabilitation Center, Shrewsbury
Preceptor: Cynthia Fitzpatrick, NH3488 Approve

5. Pinette, Jameson
Facility: Hannah Duston Healthcare Center, Haverhill
Preceptor: Christopher Olenio, NH3366 Approve

6. Casale, Laurie
Facility: Abbott House – The Swampscott Wing, Lynn
Preceptor: Richard Bane, NH2045 Approve

E. Administrator in Training Completion Review
Mr. Becker made the following recommendations:

1. Doreus, Barbara
Facility: Kindred Transitional Care & Rehab – Highland,
Fall River
Preceptor: Kenneth Persinko, NH1893 Approve

2. Tariq, Hamaira
Facility: Jesmond Nursing Home, Nahant
Preceptor: Michele Desmarais, NH3195 Approve

Mr. Lohnes made a motion to accept the recommendations of Ms. Webster for Items VI. A and B; Mr. Divver seconded the motion. The motion passed unanimously.

Mr. Divver made a motion to approve the recommendations of Mr. Becker for Item VI. D and E; Mr. Lohnes seconded the motion. The motion passed unanimously.

Documents: AIT Applications and related documents

VII. Review of Applications by Reciprocity

Ms. Webster made the following recommendations:

- A. Michelle Katz: Ohio Approve
B. Ben Perkins: Ohio Approve

Mr. Divver made a motion to accept the recommendations of Ms. Webster for Item VII; Mr. Lohnes seconded the motion. The motion passed unanimously.

Documents: Applications for Licensure by Reciprocity and related materials

VIII. Review of Applications for Licensure Reactivation (within 3 years of license expiration)
None.

IX. Review of Applications for Licensure Reactivation (more than 3 years since license expiration)
None.

X. Review of Applications for License Reinstatement
None.

XI. Staff Assignments
None.

XII. Docketed Complaints
None.

XIII. Continuing Education
A. Request for CEU Approval
None.

B. Requests for Deemed Status

As Mr. Dore was a former employee of DPH who reported directly to Mr. Lohnes, Mr. Lohnes recused himself from the discussion of this matter and left the Meeting at 10:25 a.m. and did not return.

Ms. McKenna made the following recommendation:

1. Organization: Z.S. Consulting Group, Inc.
Contact Name: Sean Dore

Ms. McKenna recommended that the Board deny the request for deemed status as the proposed courses are not relevant to nursing home administration.

Ms. Webster made a motion to accept the recommendation; Mr. Divver seconded the motion. The motion passed unanimously. The Board requested that Mr. Dore be informed that he may submit individual courses for CEU review and approval as appropriate.

Documents: Request for Deemed Status Application and related documents

C. CEU Audits
None.

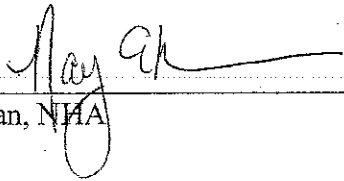
XIV. Other Business/Announcements
None.

XV. Adjourn

There being no other business before the Board, Mr. Divver made a motion to adjourn the Board Meeting; Ms. Webster seconded the motion. The motion passed unanimously. The Board Meeting was adjourned at 10:31 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Thursday, February 21, 2013. The Board meeting begins at 10:00 a.m.

Respectfully submitted:



Nancy Lordan, NHA
Chair

3-28-13

Date

BOARD OF REGISTRATION IN PHARMACY

Emergency Meeting Minutes

June 14, 2010

239 Causeway Street, 2nd Floor, Room 206

Boston, Massachusetts

Joanne Trifone, R.Ph. Stanley Walczyk, R.Ph.; George Cayer, R.Ph.,
William A. Gouveia, R.Ph. M.S.

Board Members Present

Board Members Absent

Staff Present

Sophia Pasedis, R.Ph., Pharm.D.; Michael Tocco, R.Ph, M.Ed.;
James T. DeVita, R.Ph.; Kathy Fabiszewski, Ph.D., N.P., Donald
D. Accetta, M.D., M.P.H.; Steven Budish

James D. Coffey, R.Ph. Director; Margaret Cittadino, M.Ed.,
Associate Director; Susan Manning, Board Counsel; Leo McKenna,
R.Ph., Pharm.D., Quality Assurance Coordinator; Samuel J. Penta,
R.Ph.

1. 9:00 a.m. CALL TO ORDER
President Joanne M. Trifone, R.Ph.

2. 9:00 a.m. Matter of **Margolis Pharmacy, Inc.** (DS2974) – Docket No. PHA-2010-0010
Review and discussion of matters related to owner **Steven Shraiar**, R.Ph. (No. 14681/**Revoked** eff. 2/9/10), and continuation of pharmacy operations under his ownership after application for transfer of pharmacy ownership was withdrawn (per 6/11/10 notice from Paul Garbarini, Esq.). Shraiar notified Board (6/11/2010 letter) that Oleg Urim, R.Ph. seeks to purchase the pharmacy.

Motion Cayer/Gouveia to issue *Temporary Order of Summary Suspension* regarding **Margolis Pharmacy**, effective immediately, with *Final Order of Summary Suspension* to follow if necessity hearing is waived.

Approved

3. 9:30 a.m. Matters of
Mbadiwe K. Okongwu (PH18415/ exp. 12/31/08) –Docket No. PHA-07-120
Deruko Pharmacy (DS2887/exp. 12/31/07) – Docket No. DS-07-057

Board reviewed record of sanction hearing conducted by Administrative Hearings Counsel Beverly Kogut. Licensee was not present at the sanction hearing. Atty. Godson A. Anosike appeared at the sanction hearing.

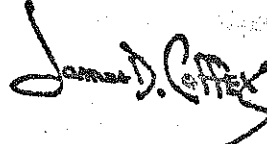
Motion Trifone/Cayer to issue a *Final Decision and Order after Sanction Hearing* and **Revoke** the pharmacist license of **Mbadiwe K. Okongwu** (No. PH18415); matters related to Deruko Pharmacy dba Ruggles Pharmacy were dismissed based on Board approval of application for Transfer of ownership of Pharmacy Registration (9/12/2007).

Approved

9:45 a.m. **Motion** Trifone/Walczyk to adjourn.
Approved.

ADJOURNMENT

Respectfully submitted by:



James D. Coffey
Director
Date:

Reviewed by Counsel:
Board approved: October 19, 2010

BOARD OF REGISTRATION IN PHARMACY MEETING MINUTES

July 17, 2012
239 Causeway Street
Boston, Massachusetts

Board Members Present Karen Ryle, RPh, MS; Sophia Pasedis, RPh, PharmD; James T. DeVita, RPh; George Cayer, RPh; Anita Young, RPh, EdD

Board Members Absent Steven Budish; Stanley Walczyk, RPh; Kathy Fabiszewski, NP, PhD; Donald Accetta, MD, MPH; Joanne Trifone, RPh

Staff Present James D. Coffey, RPh, Director; Margaret Cittadino, MEd, Associate Director; Susan Manning, Board Counsel; Leo McKenna, RPh, PharmD, Quality Assurance (QA) Coordinator; Samuel J. Penta, RPh, Supervising Investigator; Cheryl Lathum RPh, PharmD, Investigator; James Emery, Pharmacy Technician, Investigator; Alexandra Tapalla, Northeastern University School of Pharmacy Extern

1. 8:45 a.m. CALL TO ORDER
President James T. DeVita, RPh
2. 8:45 a.m. REPORT OF OFFICE OF INVESTIGATIONS
File Review - Investigators Penta, Emery and Lathum

1	SA-INV-2676 Edward Sheehan PH21841	Motion Cayer/DeVita to Dismiss – No Violation Approved
2	PHA- 2011-0328 Walgreens 7189 DS3261 PHA-2012-0028 Maureen Folkes PH22783 PHA-2012-0029 Iris Vega PT5902	Motion DeVita/Ryle to Dismiss – No Violation Approved Motion Cayer/Young to Dismiss with Advisory Letter and 6 continuing education (CE) credits (3 live CEs in medication error prevention and 3 CEs in antibiotics if available) Approved Motion Cayer/Young to Dismiss with Advisory Letter and 3 CEs in medication error prevention Approved
3	PHA-2011-0198 Oscos 7495 DS3298 PHA-2011-0329 Oscos 7495 DS3298	Motion Cayer/Ryle (both DS) for Consent Agreement with 3 year Probation period; and Board Self-Inspection; re-inspection Approved

	PHA-2012-0112 Kathryn Groves Van Besien PH27095 SA-INV-2549 PHA-2012-0155 Aleksey Grokhotov PH233176 9:45 a.m. Pasedis arrives to meeting	Motion Young/Cayer for Consent Agreement with 3 year Probation period and MPJE and no MOR for 3 years Recused: DeVita Approved Motion DeVita/Cayer to Dismiss with Advisory Letter and Board Self-Inspection Approved Abstain Pasedis Osco matters above
4	PHA- 2011-0180 Hopkinton Drug DS8191 PHA-2012-0085 David C. Beck PH17515 PHA-2012-0156 Dennis S. Katz Current MOR/Owner PH17067	Motion Ryle/Cayer for Consent Agreement for Reprimand and Board Self-Inspection; re-inspection. Opposed: Pasedis Approved Motion Ryle/Cayer for Consent Agreement for Reprimand and 2 CEs in medication error prevention Approved Motion Ryle/Cayer to open complaint
5	PHA-2012-0042 Rite-Aid Pharmacy DS3249 PHA-2012-0096 Peter Ngigi PH25324 PHA-2012-0094 Malina Say PT0652	Motion Young/Cayer to Dismiss – No Violation. Motion Cayer/Young to Dismiss with Advisory Letter and 2 CEs in medication error. Motion Cayer/Pasedis to Dismiss with Advisory Letter and 2 CEs in medication error prevention
6	PHA-2012-0166 CVS/pharmacy 365 DS3452 PHA-2011-0078 PHA-2011-0077 Siu Ching Lee PH 25809	Recused DeVita on all CVS below (not present for discussion or vote) Motion Young/Pasedis to Dismiss- No Violation Approved Motion Young/Pasedis to Dismiss PHA-2011-0078 – No Violation Approved Motion Young/Pasedis to Dismiss PHA-2011-0077 with Advisory Letter with CE deficiency terms Approved

5	PHA-2011-0310 CVS/pharmacy 365 DS3452 PHA-2012-0068 Linda Roope PH19222 PHA-2011-0069 Jonathan Dauphinais PT12870	Recused DeVita on all CVS matters below (not present for discussion or vote) Motion Cayer/Pasedis to Dismiss with Advisory Letter Approved Motion Cayer/Pasedis to Dismiss with Advisory Letter and 2 CE in medication error prevention Approved Motion Cayer/Pasedis to Dismiss with Advisory Letter and 2 CE in medication error prevention Approved
6	PHA-2011-0308 CVS/pharmacy 209 DS3597 PHA-2012-0102 Nicole Corrao PT651 PHA-2012-0113 Virginia Perron PH22917	Recused DeVita on all CVS matters below (not present for discussion or vote) Motion Cayer/Young to Dismiss – No Violation Approved Motion Cayer/Pasedis to Dismiss with Advisory Letter and 2 CE in pediatric dosing. Approved Motion Cayer/Young for Consent Agreement for Reprimand and 6 CE (3 pediatric dosing and 3 medication error prevention) Approved

3. 11:00 a.m. REPORT OF OFFICE OF GENERAL COUNSEL - Susan Manning, Counsel Updates and Discussion

Matters of:

Scott Woodman (PT9586) - Docket No. PHA-2012-0117

Susan Anhorn (PT 11787) - Docket No. PHA-2012-0121

Board issued *Final Order of Summary Suspension* on July 17, 2012 in each matter after no hearing request filed; matters to be referred to the Office of Public Protection for initiation of adjudicatory proceedings.

Linda Mills, R.Ph. (PH20660) – Docket No. PHA-2011-0124
PHA-2012-0003

Board reviewed Licensee's July 9, 2012 letter; declined to schedule conference.

**Azee Pharmacy and Medical Solutions LLC (DS89791) and Perrotta's Super Drug (DS1200), both located in Lawrence – Docket Nos. SA-INV-2644
PHA-2012-0093**

Board advised that Centers for Medicare & Medicaid (CMS) informed Board Counsel that a CMS certified home health care certified agency may own a pharmacy (Nizhoni Health Systems LLC/CMS Provider No. 227485 is affiliated with Azee); however, CMS certified home health care agency patients may not be **required** to utilize services of pharmacy owned by entity affiliated with agency.

Motion Cayer/Young to Dismiss Without Prejudice with review of any patient complaint filed alleging home health care agency requirement to transfer prescription, with referral to CMS if appropriate, and notice to both pharmacies regarding transfer at patient request (247 CMR 9.02)

Approved

Royal Palm Specialty Pharmacy (DS89765) – Docket No. PHA-2011-0309

Board counsel and Dir. Coffey reviewed complaint file and July 10, 2012 vote regarding compounding activity, including inspection observations (December 2011 and April 2012) and reported corrective actions after April 2012 inspection.

Motion Cayer/Ryle to revise July 10, 2012 Board action to propose Consent Agreement with probationary terms.

Approved

Board reviewed individual files related to **Royal Palm Specialty Pharmacy** (Docket No. PHA-2011-0309)

Karen A. Blakely (PH21868) – Docket No. PHA-2012-0004
(Filling/verifying pharmacist/current MOR)

Motion Cayer/Ryle for Consent Agreement for Reprimand and 2 CEs in medication error prevention.

Approved

Mark J. Rubin (PH233459) – Docket No. PHA-2012-0005
(Filling/verifying pharmacist consulted and assisted Blakeley via telephone and computer in the compounding of the prescription)

Motion Pasedis/Ryle for Consent Agreement for Reprimand and 2 CEs in medication error prevention

Approved

Agnes S. Rubin (PH25022) – Docket No. PHA-2012-0006
(MOR at time of prescription fill and detection of error)

Motion Young/Cayer for Consent Agreement for Censure and 2 CEs in law.

Approved

Joanne Blain (PT315) - Docket No. PHA-2012-0060
Angel Figueroa (PT13937) - Docket No. PHA-2012-0061
Gina M. Franconeri (PT1568) - Docket No. PHA-2012-0065

**Motion DeVita/Cayer to Dismiss pharmacy technician complaints – no violation
Approved**

4. 1:00 p.m. ADJOURNMENT

Respectfully submitted by:

Board approved: August 7, 2012


James D. Coffey
Director

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION IN NURSING**

239 Causeway Street, Room 206
Boston, MA 02114

**Minutes of the Regularly Scheduled Board Meeting
Wednesday, March 9, 2011**

Board Members Present

S. Kelly, RN/NP, Chair
K. Gehly, RN/NP, Vice Chair
J. Killion, LPN
E. Richard Rothmund, Public Member
J. Roy, RN
C. Simonian, RPh

Board Members Not Present

J. Faye Dubose, LPN
K. Harwood-Green, RN
C. Lundeen, RN
R. Smith, LPN
C. Weekes-Cabey, RN

Board Staff Present

R. Harb, RN, Executive Director
V. Berg, JD, Board Counsel
H. Cambra, RN, JD, Complaint Resolution Coordinator
A. Fein, RN, JD, Complaint Resolution Coordinator
V. Iyawe, RN, SARP Coordinator
D. Mclellan, RN, SARP Coordinator
J. Pelletier, RN, Nursing Education Coordinator
D. Ring, M.Ed, MPRS/SARP Coordinator
C. Robertson, RN, Deputy Executive Director
C. Silveira, RN, Assistant Director for Policy and Research
M. Strachan, JD, Board Counsel
L. Talarico, RN/NP, Nursing Practice
T. Westgate, Paralegal

Board Staff Not Present

Guests

See attached list.

TOPIC:

Call to Order and Welcome

DISCUSSION:

A quorum of the Board was present. Ms. Harb introduced and welcomed Ms. Vita Berg, JD the newly appointed Board Counsel.

ACTION:

At 9:10 a.m., S. Kelly, Chairperson, called the March 9, 2011, Regularly Scheduled Board Meeting to order.

TOPIC:

Approval of the Agenda

DISCUSSION:

A. Fein, CRC requested that the Regular Session Agenda Item# IX.A.6, A. Mackie, RN250484, NUR-2010-0251 be moved to the G.L. c. 112 § 65C Session of the Agenda. H. Cambra, CRC requested that P. Arroyo, LN62890, NUR-2011-0027 be added to the Regular Session agenda as Item# IX.A.10.

ACTION:

Motion by E. R. Rothmund, seconded by J. Killion, and unanimously passed to approve the agenda as revised.

TOPIC:

Adjudicatory Session

DISCUSSION:

None

ACTION:

Motion by E. R. Rothmund, seconded by J. Killion, and unanimously passed by roll call vote to go into Adjudicatory Session at 9:11 a.m. to discuss decisions in pending adjudicatory matters.

Adjudicatory Session 9:11 a.m. to 10:10 a.m.

TOPIC:

G.L. c. 112, s. 65C Session

DISCUSSION:

None

ACTION:

Motion by E. R. Rothmund, seconded by M. J. Roy, and unanimously passed by roll call vote to go into G.L. c. 112, s. 65C Session at 10:10 a.m. to discuss negotiated settlements of complaints.

G.L. c. 112, s. 65C Session 10:10 a.m. to 10:40 a.m.

RECESS 10:40 a.m. to 10:50 a.m.

TOPIC:

Approval of Minutes:

1. Approval of the Minutes of the February 9, 2011, Regularly Scheduled Board Meeting
2. Approval of the Minutes of the February 9, 2011, Adjudicatory Session
3. Approval of the Minutes of the February 9, 2011, 65C Session

DISCUSSION:

None

ACTION:

Motion by E. R. Rothmund, seconded by C. Simonian, and unanimously passed to accept the Minutes of the February 9, 201, Regularly Scheduled Board Meeting.

Motion by E. R. Rothmund, seconded by J. Killion, and unanimously passed to accept the Minutes of the February 9, 2011, Adjudicatory Session.

Motion by E. R. Rothmund, seconded by J. Killion, and unanimously passed to accept the Minutes of the February 9, 2011, 65C Session as amended.

TOPIC:

Reports

- A. Chairperson and Board Members' Reports
- B. Executive Director's Report
- C. Staff Reports
 - 1. Deputy Executive Director
 - 2. Associate Director for Policy and Research
 - 3. Practice
 - 4. Education
 - 5. Complaint Resolution
 - 6. SARP

DISCUSSION:

- A. Chairperson and Board Members Reports: none
- B. Executive Director's Report: Board members reviewed R. Harb's previously distributed report
- C. Staff Reports:
 - 1. Board members reviewed C. Robertson's previously distributed report
 - 2. Board members reviewed C. Silveira's previously distributed report
 - 3. Board members reviewed L. Talarico's previously distributed report
 - 4. Board members reviewed J. Pelletier's previously distributed report
 - 5. Board members reviewed A. Fein's and H. Cambra's previously distributed report.
 - 6. Board members reviewed V. Iyawe's, D. Mclellan and D. Ring's previously distributed report

ACTION:

- A. So noted.
- B. So noted.
- C. So noted.

TOPIC:

Consensus Agenda

- A. NCSBN Update: None
- B. Coalition for the Prevention of Medical Errors Update
 - 1. October 2010 minutes
 - 2. December 2010 report and minutes
 - 3. January 2011 report
 - 4. Coalition Accomplishments in 2010 report

6/13/2012 11 mar 9 (approved apr 13, 2011)

(Approved April 13, 2011)

- 5. Coalition Planning Priorities report
- C. PCS 2010 Annual Compliance Report
- D. CY 2010 Major Board Accomplishments

DISCUSSION:

A-C: None

D. CY 2010 Major Board Accomplishments

Ms. Harb reviewed the 2010 Board accomplishments' highlights and commended Board members and staff on their commitment to the mission of the Board. The 2010 stellar achievements and outcomes are a testimony to all the hard work, team approach and combined knowledge and skills brought forward by the Board members and the staff.

ACTION:

A. None

B. Accepted by consensus

C. Accepted by consensus

D. Accepted by consensus

TOPIC:

Requests for License Reinstatement

D. Chapdelaine, RN216596, RN-01-287

DISCUSSION: Board members reviewed T. Westgate's previously distributed memos which identified the Licensee's previous conduct, admissions, Board action and licensee's compliance with reinstatement terms

ACTION: Motion by E. R. Rothmund, seconded by K. Gehly, and unanimously voted to reinstate on the condition that he enter into a post suspension probation agreement for one year with standard probation provisions (i.e., Supervisor Verification Form, Supervisor Quarterly reports, no practice in home care or temporary agency, etc.) of monitored practice will apply *after* the Licensee completes a RN Refresher course that contains both didactic and clinical portions. Further, Dr. Silverman recommends that the Licensee continue regular therapy sessions, with quarterly reports from the provider to the Board, and properly renews his nursing license.

TOPIC:

Complaint Resolution of Pending Board Complaints:

1. M. Reilly, LN60414, NUR-2010-0013
2. P.J. Pachico, LN39192, NUR-2010-0041
3. S. Rogers, RN190963, NUR-2010-0239
4. E. Hanrahan, RN193189, NUR-2010-0099
5. B. Roush, LN54292, NUR-2010-0242
6. A. Mackie, RN250484, NUR-2010-0251
7. S. Celeste, LN67467, NUR-2010-0284
8. J. Trimmer, RN271872, NUR-2010-0262
9. B. Petion, LN57734, NUR-2010-0265
10. P. Arroyo, LN62890, NUR-2011-0027

DISCUSSION:

Compliance Officers and the Complaint Resolution Coordinators presented their previously distributed Investigative Reports for Board Review and Action together with relevant clarifications, supplemental information and revised staff recommendations as necessary, if any.

ACTION:

1. M. Reilly, LN60414, NUR-2010-0013- Motion by K. Gehly, seconded by J. Roy and voted unanimously to refer the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication. Alternatively, in final settlement of this matter the Licensee may also be offered a STANDARD CONSENT AGREEMENT for SURRENDER of her LPN license for an indefinite period with reinstatement requirements to also include (a) submission of performance evaluations for all of her employment (nursing and non-nursing) since December, 2009 and (b) documentation of her successful completion of six (6) contact hours on Critical Thinking and Judgment in Nursing Practice, three (3) contact hours on Patient Rights including Standards for the Use of Restraints and six (6) contact hours on Nursing Care of the Cognitively Impaired Patient, and a STANDARD POST-SURRENDER PROBATION for one (1) year.
2. P.J. Pachico, LN39192, NUR-2010-0041- Motion by E.R. Rothmund, seconded by K. Gehly and voted unanimously to refer the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication. Alternatively, in final settlement of this matter the Licensee may also be offered a STANDARD CONSENT AGREEMENT FOR PROBATION of her LPN for one (1) year that also requires Licensee to notify the Florida Board of Nursing of the probation of her Massachusetts license and documentation of her successful completion of the NCSBN continuing education course on the MA Nurse Practice Act, three (3) contact hours on Legal and Ethical Aspects of Nursing, six (6) contact hours on Medication Administration and Documentation in Nursing, and six (6) contact hours on Critical Thinking and Judgment in Nursing.
3. S. Rogers, RN190963, NUR-2010-0239- Motion by E.R. Rothmund, seconded by J. Roy and voted unanimously to refer the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication. Alternatively, in final settlement of this matter the Licensee may also be offered a STANDARD CONSENT AGREEMENT for a PROBATION of her RN license for one (1) year that also includes successful completion of six (6) contact hours on Critical Thinking and Judgment in Nursing, three (3) contact hours on Legal and Ethical Aspects of Nursing Practice and six (6) contact hours on Care of the Diabetic Patient and Insulin Therapy.
4. E. Hanrahan, RN193189, NUR-2010-0099- Motion by K. Gehly, seconded by E.R. Rothmund and voted with C. Simonian recusing herself and leaving the room, to recommend to a quorum of the full Board at its next meeting in April 2011 to: a) refer the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication, and b) alternatively, in final settlement of this matter offer the Licensee SARP or a STANDARD CONSENT AGREEMENT FOR SURRENDER of the Licensee's RN nursing license for an indefinite period with reinstatement requirements to also include completion of the standard either/or substance abuse related requirements, and documentation of her successful completion of six (6) contact hours in medication administration and documentation including maintaining the security of controlled substances, six (6) contact hours in legal and ethical aspects of nursing practice, and three (3) contact hours in critical thinking and judgment in nursing, and a STANDARD POST-SURRENDER PROBATION for at least two (2) years.
5. B. Roush, LN54292, NUR-2010-0242- Motion by E.R. Rothmund, seconded by C. Simonian and voted unanimously to refer the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication. Alternatively, in final settlement of this matter the Licensee may also be offered a STANDARD CONSENT AGREEMENT FOR SUSPENSION of the Licensee's LPN nursing license for an indefinite period with reinstatement conditions to also include (a) successful completion of the NCSBN's Learning Extension course entitled Patient Privacy, and three (3) contact hours in

maintaining professional boundaries in nursing, and (b) a signed attestation submitted to the Board from the Licensee that acknowledges her recognition of the significance of her improper conduct and her understanding of the importance of maintaining private patient information.

6. Mackie, RN250484, NUR-2010-0251- Move the Board consideration of this complaint investigation to the G.L. c. 112 § 65C Session of the Agenda.
7. S. Celeste, LN67467, NUR-2010-0284- Motion by E.R. Rothmund, seconded by C. Simonian and voted unanimously to refer the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication. Alternatively, in final settlement of this matter the Licensee may also be offered a STANDARD CONSENT AGREEMENT for PROBATION of her LPN license for a one (1) year period and documentation of her successful completion of six (6) contact hours on Conflict Resolution, six (6) contact hours on Effective Communication Skills in Nursing and six (6) contact hours on Critical Thinking and Judgment in Nursing Practice.
8. J. Trimmer, RN271872, NUR-2010-0262- Motion by K. Gehly, seconded by J. Killion and voted unanimously to refer the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication. Alternatively, in final settlement of this matter the Licensee may also be offered SARP or a STANDARD CONSENT AGREEMENT FOR SURRENDER of her RN license for an indefinite period with reinstatement requirements that also include the standard either/or substance abuse related requirements, a standard mental health evaluation (that may be incorporated in the addictionologist evaluation if the Licensee obtains this alternative), standard criminal activity and non-MA discipline related requirements, and successful completion of six (6) contact hours on Medication Administration and Documentation in Nursing, six (6) contact hours on Legal and Ethical Aspects of Nursing, and the NCSBN continuing education course on the MA Nurse Practice Act.
9. B. Petion, LN57734, NUR-2010-0265- Motion by E.R. Rothmund and voted unanimously to refer the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication. Alternatively, in final settlement of this matter the Licensee may also be offered a STANDARD CONSENT AGREEMENT FOR PROBATION of the Licensee's LPN nursing license for six (6) months that also requires successful completion with in the first 30 days of the probationary period of: recertification of CPR including training in emergency first response, three (3) contact hours in critical thinking and judgment in nursing, and completion of NCSBN's Learning Extension course "Documentation: A Critical Aspect of Client Care".
10. P. Arroyo, LN62890, NUR-2011-0027- Motion by E.R. Rothmund, seconded by C. Simonian and voted unanimously to *expedite* the complaint to the Office of Prosecutions for issuance of an OTSC and adjudication. Alternatively, in final settlement of this matter the Licensee may also be offered SARP or a STANDARD CONSENT AGREEMENT FOR SURRENDER of the Licensee's LPN nursing license for at least five (5) years with reinstatement conditions to also include the standard substance abuse and criminal activity related requirements, a standard forensic mental health evaluation, completion of six (6) contact hours in legal and ethical aspects of nursing practice, six (6) contact hours in critical thinking and nursing judgment in nursing, and a STANDARD POST-SURRENDER PROBATION for at least two (2) years.

TOPIC:

Practice

- A. Proposed Revision Advisory Ruling 9305: *Foot Care*
- B. Proposed Revision Advisory Ruling 9801: *Holistic Nursing and Complementary Therapies*
- C. Inquiry Regarding Intravenous Solution Preparation

DISCUSSION:

- A. Members reviewed L. Talarico's previously distributed memo and report summarizing proposed Revision Advisory Ruling 9305: *Foot Care*

- B. Members reviewed L. Talarico's previously distributed memo and report summarizing proposed Revision Advisory Ruling 9801: *Holistic Nursing and Complementary Therapies*
- C. Members reviewed L. Talarico's previously distributed memo and report summarizing an inquiry regarding Intravenous solution preparation

ACTION:

- A. Motion by E. Richard Rothmund, seconded by J. Killion and voted unanimously to approve the proposed revisions to Advisory Ruling 9305: *Foot Care* as written to reflect title change, format change and to reflect current standards of licensed nurse practice.
- B. Motion by E. Richard Rothmund, seconded by K. Gehly and voted unanimously to approve the proposed revisions to Advisory Ruling 9801: *Holistic Nursing and Complementary/Alternative Modalities* as written to reflect title change, format change and to reflect current standards of licensed nurse practice.
- C. Motion by E. Richard Rothmund, seconded by C. Simonian and voted unanimously to find that the administration of an intravenous solution by a nurse who had not prepared the solution is not consistent with current standards of nursing practice.

TOPIC:

Education

- A. 244 CMR 6.04(1)(f) notification
 - 1. Quincy College
- B. 244 CMR 6.06(1) Site Survey, Roxbury Community College Practical Nurse Program
- C. 244 CMR 6.06(1) Waiver Application
 - 1. Elms College Baccalaureate Degree Registered Nurse Program
 - 2. American International College, Baccalaureate Degree Registered Nurse Program

DISCUSSION:

- A. Members reviewed J. Pelletier's previously distributed memo.
- B. G. Harris Cater, PhD, RN, Program Administrator, and H. Caines Robson, Program Coordinator, were present to answer member's questions. Members reviewed J. Pelletier's previously distributed compliance report. Members noted the Program characteristics include, but is not limited to: the full-time faculty (3, not inclusive of the Program Administrator) to student ratio (24), College support services for students; faculty use of test construction software to prepare examinations and evaluation student learning; and students are highly satisfied with the Program. With regard to compliance with the Board's regulations, members noted inconsistencies are found between in the published philosophy between Program documents and the Board approval status of the program is not published in the 09/11 RCC catalog. A policy for Course Exemption and Educational Mobility is not found nor is a comparative analysis to the current NLCEX-PN test plan. In addition, older clinical affiliation agreements address the RN program and do not identify the PN program.
- C. 1. Members reviewed J. Pelletier's previously distributed compliance report. Members noted the CCNE Evaluation team found: Program evaluation data is collected systematically and at the frequency designed in the program evaluation plan; Clinical adjunct faculty are appropriately educated and have appropriate experience and expertise to ensure the course objectives could be met; Student performance is evaluated by faculty using a variety of objective methods; and Students reported satisfaction with the facility, equipment, simulations, and instruction in the laboratory space.

C. 2. Members reviewed J. Pelletier's previously distributed compliance report. Members noted the CCNE Evaluation team found: Faculty are academically and experientially qualified to accomplish the mission, goals, and expected outcomes of the nursing program; A formal mechanism for student input is the Student Liaison committee that meets monthly and provides a venue for discussing nursing program issues; Course objectives are written in a consistent format that includes the core competencies of the Program; and a wide variety of academic support services is available and used by students. Also, at the time of the survey, April 2008, the CCNE Evaluation Team documented compliance concerns with regard to collection of program evaluation data and summaries of these data, specifically graduate surveys (program satisfaction and job placement rates), noting they team members were unable to verify the collection of this data. In a response to these concerns, the program provided documentation of the collection of this evaluation data, which was included with the request for a waiver of the site survey.

ACTION:

A. Motion by K. Gehly, seconded by J. Killion, and unanimously voted to find compliance with regulation 244 CMR 6.04(1)(f) in the notification of the appointment of: Peter Tsaffaras, Chief Executive Officer (President), Quincy College

B. Motion by K. Gehly, and seconded by J. Roy, and unanimously voted to Find continued compliance with 244 CMR 6.04(1) through (5) by the Practical Nurse Program, Roxbury Community College, with the following survey recommendations: To demonstrate full regulatory compliance: distinguish the philosophy of the practical nursing program from that of the registered nurse program, removing the reference to PN practice occurring under the supervision of other healthcare professionals, and insuring consistency in documents in which the philosophy is published; [ref: 244 CMR 6.04(1)(a)]; insure the publication of the Board's approval status in all official publications [ref: 244 CMR 6.04(1)(h)]; revise faculty job descriptions to include experience in nursing as a requirement for faculty appointment; [ref: 244 CMR 6.04(2)(b)4]; develop and implement policies which describe the specific nondiscriminatory criteria for course exemption and educational mobility [ref: 244 CMR 6.04(3)(a)3]; conduct a comparative analysis of the practical nurse program curriculum to the current NCLEX-PN Detailed Test Plan, [ref: 244 CMR 6.04(4)(b)3]; insure all existing clinical agency contracts where there is an affiliation for both the registered nurse and practical nurse programs is clearly stated as such, [ref: 244 CMR 6.04(5)(f)]; and recommending the following to enhance the integrity of the program: revise the systematic evaluation plan, moving the content currently found at 244 CMR 6.04(3)(b) to 6.04(1)(e) and revise (3)(b) to address faculty evaluation of the students' achievement of objectives; develop a table for course objectives and program outcomes to insure consistency in the descriptive language; and insure consistency in the statements of course objectives, as found in the syllabi, with the clinical evaluation tool for the course.

C. 1. Motion by K. Simonian, seconded by J. Roy, and unanimously voted to grant waiver of 244 CMR 6.06(1)(a) based on the findings of the Board-recognized accrediting agency in nursing, and the Program's Annual Reports to the Board.

C. 2. Motion by K. Gehly, seconded by K. Simonian, and unanimously voted to grant waiver of 244 CMR 6.06(1)(a) based on the findings and recommendations of the Board-recognized accrediting agency in nursing, and the Program's Annual Reports to the Board.

TOPIC:

Data Integrity Project Update

DISCUSSION:

M. Bearse presented his previously distributed memo providing a progress update on the Nursys Data Integrity Project.

ACTION:

So Noted

TOPIC:

CORI Policy

DISCUSSION:

H. Cambra presented her previously distributed draft Licensure Policy 11-01, Criminal Offender Record Information Policy with attached memo.

ACTION:

Motion by J. Killion, seconded by J. Roy and voted unanimously to adopt Licensure Policy 11-01: Criminal Offender Record Information Policy as proposed.

TOPIC:

Announcements

DISCUSSION:

None

ACTION:

None

TOPIC:

Adjournment

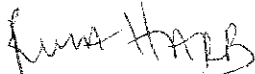
DISCUSSION:

None

ACTION:

Motion by E. R. Rothmund, seconded by J. Killion, and passed unanimously to adjourn the meeting at 1:00 p.m.

Respectfully submitted by:



Rula Harb, MS, RN, Executive Director
Board of Registration in Nursing

Reviewed by: Mary Strachan, Board Counsel
Board of Registration in Nursing

COMMONWEALTH OF MASSACHUSETTS

Board of Registration of Perfusionists

Board Meeting
October 4, 2011

239 Causeway Street, Boston, MA 02114
Room 419

MINUTES

Board Members
Present:

Daniel FitzGerald, CCP, Chair
Joseph Johnson, CCP, Secretary
Ray Hawkins, CCP

Board Members
Not Present:

Adam Lerner, MD, Vice-Chair
Sary Aranki, MD

Staff Present:

Sally Graham, Executive Director
Joelle Stein, Board Counsel, OGC
Maura Drury, Administrative Assistant

I. Call to Order

Mr. FitzGerald called the meeting to order at 8:39 a.m.

II. Approval of Agenda

The agenda was reviewed. Mr. Johnson made a motion to approve the agenda as presented; Mr. Hawkins seconded the motion. The motion passed unanimously.

Document: October 4, 2011 Agenda

III. Approval of the Minutes

A. June 7, 2011 Regularly Scheduled Board Meeting

The minutes of the June 7, 2011 Regularly Scheduled Board Meeting were reviewed. Mr. Hawkins made a motion to accept the minutes as presented; Mr. Johnson seconded the motion. The motion passed unanimously.

Document: Minutes of the June 7, 2011 Regularly Scheduled Board Meeting

IV. Adjudicatory Session (closed session)

None.

V. M.G.L. c. 112 § 65C Session (closed session)

None.

VI. Review of Completed License Applications and Licenses Issued

- A. Todd-Elliott, Vianna PL 2042
- B. Millar, Allen PL 2043
- C. Jones, Kimberly PL 2044

The Board reviewed the approved applications for full licensure.

Documents: Completed applications for full licensure as a Perfusionist.

VII. Review of Completed Provisional License Applications and Licenses Issued

None.

VIII. Staff Assignments

None.

IX. Complaints

None.

X. Other Business

A. 2011 Renewal Update

Ms. Graham informed the Board that there one hundred **license** renewal applications and notices were mailed; 92 licensees were renewed and 95% of all renewals were done online. In the future, online renewals will require licensees to attest that their American Board of Cardiovascular Perfusion ("ABCP") certification is current.

B. Draft Policy No. PF-11-01: License Reinstatement Following License Surrender, License, Suspension or License Revocation

Board members reviewed and discussed the proposed policy. Board members requested that Board staff review ABCP recertification requirements to ensure that any reinstatement provisions in the policy adopted by the Board be consistent with ABCP policies and procedures

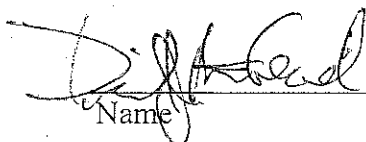
Document: Draft Policy No. PF-11-01

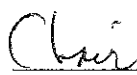
XI. Adjourn

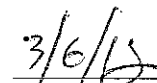
There being no further business before the Board, Mr. Johnson made a motion to adjourn the meeting; Mr. Hawkins seconded the motion. The motion passed unanimously. The meeting adjourned at 9:14 a.m.

The next scheduled meeting of the Board of Registration of Perfusionists is Tuesday, March 6, 2012 at 8:30 a.m. at 239 Causeway Street, Boston, MA.

Respectfully Submitted:


Name


Position


Date

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

239 Causeway Street, Room 417
Boston, MA 02114

BOARD MEETING MINUTES

January 12, 2012

Board Members Richard Murphy, PA-C, Chair

Present: Dipu Patel-Junankar, PA-C
Edward Glinski, MD
Barbara Webster, PA-C

Board Members Frieda Cohen, Public Member

Not Present: Laura Hilf, RN, MS, Public Member
Richard Baum, MD, MMS Member

Staff Present: Sally Graham, Executive Director
Joelle Stein, Board Counsel, DPH
Maura Drury, Administrative Assistant
Jean Pontikas, Director, Division of Health Professions Licensure
(arrived at 10:23 a.m.)
Samuel Penta, Supervisor, Office of Public Protection (left at 10:32 a.m)

Visitor: Julie Purcell, PA-C, MAPA

I. Call to Order

Mr. Murphy called the meeting to order at 9:37 a.m.

II. Approval of the Agenda

The meeting agenda was reviewed. Ms. Patel-Junankar made a motion to approve the agenda as presented; Dr. Glinski seconded the motion. The motion passed unanimously.

Document: January 12, 2012 Board Meeting Agenda

III. Approval of Minutes

A. November 10, 2011 Regularly Scheduled Board Meeting

Approval of the minutes of the November 10, 2011 Regularly Scheduled Board Meeting were deferred as there was not a quorum of members present at the November Board meeting also present at the January 12th meeting.

November 10, 2011 M.G.L. c. 112, § 65C Session

Approval of the minutes of the November 10, 2011 65C Session were deferred as there was not a quorum of members present at the November Board meeting also present at the January 12th meeting.

C. December 8, 2011 Regularly Scheduled Meeting

The minutes of the December 8, 2011 Regularly Scheduled Board meeting were reviewed. Ms. Webster made a motion to approve the minutes as presented; Dr. Glinski seconded the motion. The motion passed unanimously.

D. December 8, 2011 M.G.L. c. 112, § 65C Session

The minutes of the December 8, 2011 65C Session were reviewed. Ms. Patel-Junankar made a motion to approve the minutes as presented; Mr. Murphy seconded the motion. The motion passed unanimously.

Documents: Minutes of the November 10, 2011 Regularly Scheduled Board Meeting
Minutes of the November 10, 2011 65C Session
Minutes of the December 9, 2010 Regularly Scheduled Board Meeting
Minutes of the December 9, 2010 65C Session

IV. Adjudicatory Session

None.

V. M.G.L. c. 112, § 65C Session (closed session)

Ms. Webster made a motion to enter Section 65C Session at 9:41 a.m.; Dr. Glinski seconded the motion. The motion passed unanimously.

A. PA-2009-001 Cushman, Ina License No. PA31
Update: Quarterly Medication List.

B. AP-08-016 Iacono, Tara (formerly Barnes) License No. PA2223 (VSA 9/4/09)

Update: Consent Agreement for Probation and Reinstatement of License.

C. PA-2011-008 Parten, Matthew License No. PA3823
Disclosure of Criminal History on license renewal.

D. PA-2011-014 Stall, Jennifer M. License No. PA4095
(expires 3-1-2013)

E. Irving, Jennifer License No. PA4319
(expires 3-1-2013)

Update

[The Board exited the M.G.L. c. 112, § 65C Session and returned to open session at 10:34 a.m.]

VI. License Application Review

None.

VII. License Reactivation Application Review

None.

VIII. License Reinstatement Review

IX. Staff Assignments

None.

X. Complaints

None.

XI. Scope of Practice Inquiries

None.

XII. Other Business/Announcements

A. Draft Regulations at 263 CMR 5.04(3)(b) and 5.08: *Physician Assistants Authorized to Operate Fluoroscopic X-ray Systems and Perform Fluoroscopic Procedures*

Board members reviewed a draft of proposed amendments to Board regulations governing the authorization of physician assistants to operate fluoroscopic x-ray systems, which have been revised to reflect Board comments. Dr. Glinski made a motion to accept the proposed draft regulations; Ms. Patel-Junankar seconded the motion. The motion passed unanimously.

Documents: Draft Regulations at 263 CMR 5.04(3)(b) and 5.08; Memorandum to Board Members dated January 6, 2012

B. Office of Diversion Control, Drug Enforcement Administration: Information Regarding Carisoprodol Prescriptions

Ms. Graham distributed DEA information regarding changes in the classification of carisoprodol. The information will be posted on the Board's website under "Alerts".

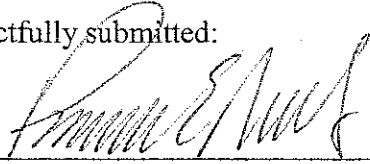
Document: Office of Diversion Control, Drug Enforcement Administration materials regarding carisoprodol.

XIII. Adjourn

There being no other business before the Board, Ms. Webster made a motion to adjourn the meeting; Ms. Patel-Junankar seconded the motion. The meeting adjourned at 11:13 a.m.

The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, February 9, 2012, at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:



Richard Murphy, PA-C
Chair

2/9/2012

Date

COMMONWEALTH OF MASSACHUSETTS
BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS

BOARD MEETING MINUTES

Tuesday, October 2, 2012

9 a.m. - 12 p.m.

239 Causeway Street

Room 417

Boston, MA 02114

Board Members

Present:

Geoffrey Wilkinson, Chair, Senior Policy Advisor, Commissioner's
Office, DPH

Charles Joffe-Halpern, CHW Employer Member

Joanne Calista, CHW Training Organization Member

Patricia Edraos, MA League of Community Health Centers (MLCHC) Member

Sheila Och, CHW Member (arrived at 9:15 a.m.)

Board Members

Not Present:

Pamela Siren, Vice-Chair, MA Association of Health Plans (MAHP), Member
Henrique Oliveira, Secretary, CHW Member

Staff Present:

Sally Graham, Board Executive Director, DHPL

Joelle Stein, Board Counsel, Office of General Counsel, DPH

Anson Chu, Administrative Assistant, Multi-Boards, DHPL

Jean Pontikas, Director, Division of Health Professions Licensure (DHPL)
(arrived at 9:20 a.m., departed at 11:40 a.m.)

Maura Drury, Assistant to Director, DHPL

Nancy Murphy, Policy Analyst, Division of Health Care Quality, DPH

Gail Hirsch, Director, Office of Community Health Workers, DPH

Visitors:

Members of the Public

I. Call to Order

Mr. Wilkinson, Board Chair, called the meeting to order at 9:12 a.m.

Mr. Wilkinson reported that he had spoken at the Annual Meeting of the Massachusetts Association of Community Health Workers held in Shrewsbury on September 27, 2012. The Meeting was well-attended and participants expressed their interest in the Board.

II. Introductions

Mr. Wilkinson provided a brief overview of the Agenda and invited Board members, DPH staff and members of the public in attendance to introduce themselves.

III. Approval of the Board Meeting Agenda

The agenda was reviewed. Ms. Calista made a motion to approve the agenda as presented; Ms. Och seconded the motion. The motion passed unanimously.

Document: October 2, 2012 Board Meeting Agenda

IV. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: September 18, 2012

The minutes of the September 18, 2012 Regularly Scheduled Board Meeting were reviewed. Mr. Wilkinson made a motion to approve the minutes as amended; Ms. Edraos seconded the motion. The motion passed with Mr. Wilkinson, Ms. Edraos, Ms. Och, and Ms. Calista voting in favor. Mr. Joffe-Halpern did not vote as he was not present at the September 18, 2012 meeting.

Document: Minutes of the September 18, 2012 Regularly Scheduled Board Meeting

V. Core Competencies of Certified Community Health Workers: Board Discussion

A. Review options drafted by Joanne Calista and Sally Graham

Ms. Graham and Ms. Calista led a discussion of the nine "core competencies" as identified in M.G.L. c. 112, § 259. Following the discussion, Ms. Calista made a motion to include the statutory core competencies, (a) through (i), in the regulations; Mr. Joffe-Halpern seconded the motion. The motion passed unanimously.

Mr. Joffe-Halpern made a motion that the Board adopt a tenth competency, (j), "Ethics and Standards of Professional Conduct"; Ms. Edraos seconded the motion. The motion passed unanimously.

Document: Slide presentation

[BREAK 10:41a.m. – 10:53 a.m.]

VI. Tiered Classes or Levels of Practice: Board Discussion

Mr. Wilkinson led a discussion on the Board's establishing "tiered classes or levels of practice as a certified community health worker" as set forth in M.G.L. c. 13, § 108(j). The Board by consensus agreed to establish requirements for qualifying a certified community health worker as a "trainer in an education, training or continuing education program approved or accepted by the Board" and to identify only the "trainer" level of practice at this time.

VII. Other Business

None.

VIII. Adjourn

There being no other business before the Board, Mr. Joffe-Halpern made a motion to adjourn the meeting; Ms. Edraos seconded the motion. The motion passed unanimously.

The meeting adjourned at 11:46 a.m.

The next meeting of the Board of Certification of Community Health Workers is scheduled for Tuesday, November 6, 2012, at 9 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:



Name

Chair

Position

11-6-12

Date

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF GENETIC COUNSELORS

BOARD MEETING
October 4, 2012
239 CAUSEWAY STREET, BOSTON, MA 02114
ROOM 421

MINUTES

Board Members Present: Gretchen Schneider, Chair
Kristen Mahoney Shannon, Vice-Chair

Board Member: Jacqueline Rodriguez-Louis, Public Member
Not Present:

Staff Present: Sally Graham, Executive Director
Joelle Stein, Board Counsel, OGC, DPH
Anson Chu, Administrative Assistant

- I. Call to Order
Ms. Schneider, Chair, called the Meeting to order at 9:40 a.m.
- II. Approval of Agenda
The Board Meeting Agenda was reviewed. Ms. Schneider made a motion to accept the Agenda as presented; Ms. Shannon seconded the motion. The motion passed unanimously.

Document: October 4, 2012 Board Meeting Agenda
- III. A. Approval of the April 5, 2012 Board Meeting Minutes
Ms. Shannon made a motion to accept the Board Meeting Minutes of the April 5, 2012 Board Meeting as presented; Ms. Schneider seconded the motion. The motion passed unanimously.

Document: April 5, 2012 Board Meeting Minutes
- IV. Adjudicatory Session (closed session)
None.
- V. M.G.L. c. 112, § 65C Session (closed session)
None.
- VI. Staff Assignments
None.

VII. Complaints

None.

VIII. Scope of Practice Inquiries

None.

IX. Other Business/Announcements

A. 270 CMR 3.08 (5): CEU requirements for individuals licensed one year or less

Board members reviewed the Board's CEU requirements and determined that an administrative remedy can address concerns of applicants who apply for licensure in even years.

Document: 270 CMR 3.08 (5): CEU requirements for individuals licensed one year or less

B. Election of Board Officers

Chair: Gretchen Schneider, Chair (current)

Vice-Chair: Kristen Shannon (current)

Ms. Shannon made a motion to nominate Ms. Schneider as the Chair and herself as the Vice-Chair; Ms. Schneider seconded the motion. The motion passed unanimously.

C. 2013 Board Meeting Dates

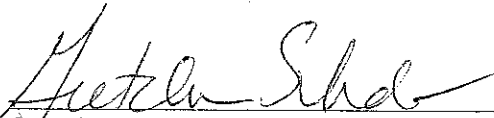
Ms. Graham informed the Board that meeting dates for 2013 will be sent to the Board.

X. Adjournment

There being no other business before the Board, Ms. Schneider made a motion to adjourn the meeting; Ms. Shannon seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:14 a.m.

The next meeting of the Board of Registration of Genetic Counselors will be held on Thursday, April 4, 2013, beginning at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:



Gretchen Schneider
Chair

Date

